



LEROY D. BACA, SHERIFF

**County of Los Angeles**  
**Sheriff's Department Headquarters**  
**4700 Ramona Boulevard**  
**Monterey Park, California 91754-2169**



May 18, 2004

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZE THE SHERIFF TO ACCEPT A GRANT AWARD  
FROM THE OFFICE OF EMERGENCY SERVICES  
(ALL DISTRICTS) (3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Authorize the Sheriff of Los Angeles County, as an agent for the County, to sign and accept a grant award in the amount of \$70,227 from the Office of Emergency Services (OES), to secure continued education and training programs for the Department's full-time forensic scientists.
2. Authorize the Sheriff to execute all future amendments, modifications, extensions, and/or augmentations to said grant should such action(s) be required during the term of the grant.
3. Instruct the Chairman of the Board of Supervisors to sign the attached Additional Signature Authorization form (Attachment 1).

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On February 17, 2004, the Los Angeles County Sheriff's Department received your Board's authorization to submit a Fiscal Year 2003-2004 Coverdell Request for Application (RFA) to the OES. This RFA was submitted to secure continued funding of the Paul Coverdell National Forensic Sciences Improvement Act (NFSIA) grant program. Under this program, the Department was eligible to receive \$70,227 in federal funding to secure continuing education and training programs for the Department's full-time forensic scientists.

*A Tradition of Service*

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Upon review of the Department's application, the OES has decided to continue funding of the Department's NFSIA grant program. As mentioned above, with this award, the Department will secure continuing education and training programs for the Department's full-time forensic scientists. Ultimately, it is expected that these programs will improve the quality, timeliness, and credibility of all Departmental investigations and/or evidence examinations. Additionally, as a result of their attendance at these programs/seminars, the Department's forensic scientists will be afforded the opportunity to learn modern, industry-specific skills and techniques that will allow for more efficient and effective scientific investigations.

The curriculum of the educational and training seminars will include both theoretical and practical components. These components have been established and developed by the California Attorney General's Forensic Science Task Force and the National Institute of Justice. These characteristics will assist the Department in maintaining its American Society of Crime Laboratory Directors/Laboratory Accreditation Board (ASCLD/LAB) accreditation.

#### Implementation of Strategic Plan Goals

The NFSIA grant program supports two (2) goals within the County of Los Angeles' Strategic Plan. Specifically, with the support of this funding source, the Department will realize the achievement of Goal #2: Workforce Excellence, as well as Goal #3: Organizational Effectiveness. With the grant funds being directed at educating and training the Department's full-time forensic scientists, not only will the forensic scientists be provided with valuable professional skills and techniques, but as a result, the Department will be afforded the opportunity to more efficiently and effectively complete forensic investigations and evidence examinations.

#### **FISCAL IMPACT/FINANCING**

The NFSIA grant program provides \$70,227 in federal grant funding to the Department. Under this program, the County is not required to contribute any matching funds.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Fiscal Year 2003-2004 NFSIA grant program will be effective for a 12-month period.

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**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Should your Board authorize the Department to accept this grant award, there will be no negative impact on the Department's current services and/or projects. With this funding, the Department will be given the opportunity to assimilate techniques by which its forensic scientists can conduct efficient and effective forensic investigations and evidence examinations, as well as ensure maintenance of its ASCLD/LAB accreditation.

**CONCLUSION**

Upon approval by your Board, the Department respectfully requests that your Board please provide four (4) individually adopted copies of this action and the originally executed Attachment 1 to the Sheriff's Department. Upon receipt of Attachment 1, this document will be submitted to OES. The Department's contacts for this requested Board action are Karen J. Anderson, Grants Manager, at (323) 526-5408, or Richard F. Martinez, Grants Coordinator, at (323) 526-5299.

Respectfully submitted,

LEROY D. BACA, SHERIFF

A handwritten signature in black ink, reading "William T. Stonich". The signature is written in a cursive, flowing style.

WILLIAM T. STONICH  
UNDERSHERIFF

**ADDITIONAL SIGNATURE AUTHORIZATION**Grant Award #: CQ03030190Applicant: County of Los AngelesProject Title: Coverdell National Forensic Sciences Improvement Act ProgramGrant Period: March 1, 2004 to February 28, 2005

The following persons are authorized to sign for:

**Project Director**

Signature

Chris C. Beattie, Captain  
Name

Signature

Erin A. Trujillo, Assistant Director  
Name

Signature

Name

Signature

Name

Signature

Name

**Financial Officer**

Signature

Patricia A. Hawkins, Director  
Name

Signature

Judi E. Thomas, Assistant Director  
Name

Signature

Name

Signature

Name

Signature

Name

**Approved By:**Project Director: J. Baca04-30-04

Date

Financial Officer: \_\_\_\_\_

Date

Regional/Local  
Planning Director: \_\_\_\_\_

Date